

1. Natural persons / Individuals

1.1 South African citizen

Identity verification documents	<ul style="list-style-type: none">• RSA smart identity card or RSA green bar-coded identity document OR• SA driving license OR• RSA passport
Proof of residency <i>If South African and residing abroad</i>	<ul style="list-style-type: none">• Permit OR• Visa
Additional documentation	<ul style="list-style-type: none">• None

1.2 Foreign national

Identity verification documents	<ul style="list-style-type: none">• RSA smart identity card or RSA green bar-coded identity document OR• RSA passport OR• Foreign identity document or passport
Proof of residency <i>If South African and residing abroad</i>	<ul style="list-style-type: none">• Permit OR• Visa
Additional documentation	<ul style="list-style-type: none">• None

1.3 South African minor

Identity verification documents	<ul style="list-style-type: none">• Birth certificate OR• RSA smart identity card or RSA green bar-coded identity document OR• RSA passport
Proof of residency <i>If South African and residing abroad</i>	<ul style="list-style-type: none">• Visa
Additional documentation	<ul style="list-style-type: none">• Appoint a person acting on behalf of form <i>If parent is being appointed, Birth certificate is required</i> <i>If guardian is being appointed, proof of guardianship</i>

2. Legal Entities

Please note:

- The FICA Amendment Act places a duty on accountable institutions to establish a legal person's ownership and control structure.
- An accountable institution must in addition to this establish who the beneficial owner of the legal person is. We reserve the right to request additional information to the information mentioned below.

2.1 Registered companies

Proof of incorporation	<ul style="list-style-type: none">• CM1/COR14.3 Certificate of Incorporation/Registration OR• CM22/COR21 Certificate of Registered Address OR• CM29/COR39 form bearing the stamp of the Registrar of Companies OR• CIPC document OR• Supplemental deed
Proof of authority to act	<ul style="list-style-type: none">• Resolution detailing persons authorised to act on behalf of the company or close corporation
Additional documentation	<ul style="list-style-type: none">• None

2.2 Close corporations

Proof of incorporation	<ul style="list-style-type: none">• CK1/CK2 Founding Statement bearing the stamp of the Registrar OR• CIPC document
Proof of authority to act	<ul style="list-style-type: none">• Resolution detailing persons authorised to act on behalf of the company or close corporation
Additional documentation	<ul style="list-style-type: none">• None

2.3 Professional partnership / Incorporated company

Proof of incorporation	<ul style="list-style-type: none">• CM1/COR14.3 Certificate of Incorporation/Registration OR• CM22/COR21 Certificate of Registered Address OR• CM29/COR39 form bearing the stamp of the Registrar of Companies OR• CIPC document• Supplemental deed
Proof of authority to act	<ul style="list-style-type: none">• Resolution detailing persons authorised to act on behalf of the company or close corporation
Additional documentation	<ul style="list-style-type: none">• Proof of membership or registration with Professional Body

2.4 Partnership

Proof of incorporation	<ul style="list-style-type: none">• Partnership Agreement/Partnership Declaration
Proof of authority to act	<ul style="list-style-type: none">• Resolution detailing persons authorised to act on behalf of the partnership
Additional documentation	<ul style="list-style-type: none">• None

2.5 Other Legal Entities (e.g. clubs, associations or body corporate)

Proof of incorporation	• Constitution or other founding documentation
Proof of authority to act	• Board minutes/resolution detailing persons authorised to act on behalf of the legal entity
Additional documentation	• None

2.6 Non-resident company (Foreign company)

Proof of incorporation	• Company registration documents
Proof of authority to act	• Board minutes/resolution detailing persons authorised to act on behalf of the company
Additional documentation	• None

2.7 Listed companies (Foreign and South African) registered on an approved stock exchange

Proof of incorporation	• Confirmation of the registered name, registration number and legal entity name of the Approved Stock Exchange from any of the following: <ul style="list-style-type: none">• Approved Stock Exchange Website• Approved Stock Exchange Announcement• Approved Stock Exchange Database• Approved Stock Exchange Publication
Proof of authority to act	• Board minutes/resolution detailing persons authorised to act on behalf of the company
Additional documentation	• None

3. Trusts

3.1 South African Trusts

Proof of incorporation	• Trust Deed OR • Will OR • Founding document
Proof of authority to act	• Resolution signed by all trustees authorising them to act on behalf of the trust AND • Letters of Authority issued by the Masters of the High Court (Master of the High Court Trust Internet Portal if a copy of the document is available)
Additional documentation	• A death certificate or certificate of deregistration of the founder, where the founder has died or ceased to exist

3.2 Foreign Trusts

Proof of incorporation	<ul style="list-style-type: none">• Trust Deed OR• Will OR• Founding document OR• Official Document issued by Authority that administers trusts in that country
Proof of authority to act	<ul style="list-style-type: none">• Resolution signed by all trustees authorising them to act on behalf of the trust AND• Letters of Authority issued by the Foreign Approved Regulator's (Foreign Approved Regulator's website if a copy of the document is available)
Additional documentation	<ul style="list-style-type: none">• None

4. Retirement Funds

4.1 Approved Pension, Provident or Retirement Annuity Fund (Regulated Funds)

Proof of incorporation	<ul style="list-style-type: none">• Certificate of registration issued by the registrar of pension funds (FSCA)
Proof of authority to act	<ul style="list-style-type: none">• Board minutes/resolution detailing persons authorised to act on behalf of the Pension Fund, Provident Fund or Retirement Annuity Fund
Additional documentation	<ul style="list-style-type: none">• None